

**BOROUGH OF CARLISLE
COUNCIL MEETING
November 14, 2024
6:00 PM**

MOMENT OF SILENCE.....Councilor Roos
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Roos

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

Bird Town Pennsylvania: Heidi Shiver
Appalachian Audubon: Zach Richard

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Public Hearing Minutes 10/10/2024
Council Meeting Minutes 10/10/2024*

B. Approval of Bills and Investment Transactions:

Expenditures as of October 31, 2024

General Fund	\$ 1,021,459
Water Fund	\$ 201,902
Stormwater Fund	\$ 338,409
Sewer Fund	\$ 642,965
Solid Waste Fund	\$ 502,762
Capital Project Fund	\$ 286,116
Parking Fund	\$ 19,498
K-9	\$ 497
Highway Aid Fund	\$ 160,379

C. Attendance Approvals

1. Borough Council may approve Andrea Crouse, Anne Mitzel and Kelsey Paul to attend the Pennsylvania Recreation Park Society's Fall Membership Meeting on Wednesday, November 20, 2024 in Harrisburg, PA.

D. HARB

1. A request for a Certificate of Appropriateness for Marilee Seago of 140 East Chapel Avenue to install roof mounted solar panels.
2. A request for a Certificate of Appropriateness for Mariam Raczkowski of 144 East Chapel Avenue to install roof mounted solar panels.
3. A request for a Certificate of Appropriateness for Blue Lotus Temple of 51 North Pitt Street to replace an existing EPDM roof in-kind and install flashing material.
4. A request for a Certificate of Appropriateness for Robert and Edna Wrightstone of 304 South Hanover Street to replace four (4) front windows and three (3) rear windows all on the third floor.

E. Budget & Finance

1. Borough Council may approve a resolution authorizing the submission of an application for a grant through the Statewide Local Share Account grant program from the Commonwealth Financing Authority to be used for the purchase of a new fire truck.

F. Parks & Recreation

1. Borough Council may approve a request from the Carlisle Area Dog Park Association to install a gazebo within the Carlisle Area Dog Park at Shaffer Park.

G. Public Safety

1. Borough Council may approve a Special Events Application and street closure request from the Employment Skills Center to conduct the 2025 Employment Skills Center Downtown Mile on May 15, 2025 from 5:00 p.m. to 8:45 p.m.

as outlined in the submitted request. Approval shall be subject to receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured; receipt of Penn DOT approval; the applicant disseminating flyers to residences impacted by said closures; and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with this event, and furthermore,

Borough Council may waive the Borough of Carlisle prohibition of public consumption and restriction of open containers of alcohol for the Employment Skills Center fundraising/post-race beer garden event to be held on “a private parking lot open to the public use” (101 West High Street). Waiver shall be in effect on May 15, 2025, from 5:00 p.m. to 8:45 p.m.

2. Borough Council may authorize a time change for the previously approved closure of the entire block of C Street between Factory Street and North West Street on Saturday, November 16, 2024 from 9:00 a.m. to 3:00 p.m. to 8:00 a.m. to 3:00 p.m. for a craft show entitled “Clay for Kids Sake” sponsored by the Mud Luv Pottery Studio.

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council may approve the purchase of Fifty G4 Single Band P25 Voice Pagers from K&C Communications in the amount of \$34,150 (Thirty-Four Thousand One Hundred Fifty Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #4400027204)
2. Borough Council may approve a one-year extension of the independent auditing services contract with Smith Elliott Kearns & Company, LLC (SEK), which would include the completion of the Borough's year-end financial statements independent audit and preparation of the Borough's Annual Comprehensive Financial Report (ACFR).
3. Borough Council may approve the amended 2024 Minimum Municipal Obligation (MMO) budgets in the amount of \$315,700 (Three Hundred Fifteen Thousand Seven Hundred Dollars) to fund the police, non-uniformed employees, and 401(a) pension plans for 2024 as required by Act 205 of the Commonwealth of Pennsylvania.
4. Borough Council may approve the purchase of emergency radios and related accessories from Motorola Solutions, Inc. in the amount of \$111,549.38 (One Hundred Eleven Thousand Five Hundred Forty-Nine Dollars and Thirty-Eight cents) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #4400027237).

B. Public Works

1. Borough Council may enter into an agreement with VWR International LLC for the upgrade and installation of Laboratory Cabinetry in the amount of \$152,593.48 (One Hundred Fifty-Two Thousand Five Hundred Ninety-Three Dollars and Forty-Eight Cents) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #4400029087), and furthermore,

Borough Council may enter into an agreement with Commercial Flooring Professionals, Inc. for the repair and replacement of existing Laboratory Flooring in the amount of \$55,265.60 (Fifty-Five Thousand Two Hundred Sixty-Five Dollars and Sixty Cents) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #008-382)

2. Borough Council may enact an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic to prohibit parking on portions of East and West Willow Street. **Roll Call Vote**

C. Sustainable Community & Economic Planning

1. Borough Council may approve the 2025 Uniform Construction Code (UCC) fee schedule for Barry Isett and Associates for construction plan review and inspection services for the Borough of Carlisle.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

November 2024– (All meetings will be held at Borough Hall unless otherwise noted.)

25	Planning Commission	5:30 p.m.
28	<i>Thanksgiving Day - Borough Office Closed</i>	
29	<i>Borough Office Closed</i>	

December 2024– (All meetings will be held at Borough Hall unless otherwise noted.)

2	HARB-Historical Architectural Review Board	5:30 p.m.
4	Borough Council Workshop	6:00 p.m.
5	Board of Appeals-if a request is submitted	5:00 p.m.
5	Zoning Hearing Board	6:30 p.m.
5	Parks & Recreation Board CANCELLED	7:00 p.m.
12	Borough Council Meeting	6:00 p.m.
24	<i>Christmas Eve - Borough Office Closed</i>	
25	<i>Christmas Day - Borough Office Closed</i>	